

FACULTY OF BUSINESS MANAGEMENT UE IN BRATISLAVA
STATE EXAMINATIONS IN PERSON IN AK. YEAR 2022/2023
GUIDELINES FOR STUDENTS

➤ **State examinations at the FPM will take place on the dates and within the exact schedule:**

Bachelor's 05. 06. 2023 – 07. 06. 2023

Always from 8:45 a.m. to 3:00 p.m. depending on the number of students on the committee.

Students are scheduled on the CS on a strict time schedule.

The student is obliged to:

1. Arrive at the state examination at least **30 min.** before the start of the examination and stay in the area in front of the room designated for the state examination.
2. Send the presentation of the final thesis – bachelor's state examination by 02.06.2023 until 15:30 p.m in pptx format (according to the template „Presentation“) to the e-mail address according to the student's placement in the state examination committee:
 - Committee No. 1 iveta.kufelova@euba.sk
 - Committee No. 2 vladimir.hojdik@euba.sk
 - Committee No. 3 magdalena.kubranova@euba.sk
 - Committee No. 4 lubica.foltinova@euba.sk
 - Committee No. 5 miroslav.kmetko@euba.sk
 - Committee No. 6 katarina.vavrova@euba.sk
 - Committee No. 7 lenka.kalusova@euba.sk
 - Committee No. 8 jakub.lukac@euba.sk
 - Committee No. 9 jana.kissova@euba.sk
 - Committee No. 10 milan.kubica@euba.sk
 - Committee No. 11 miroslav.uhliar@euba.sk

The state examination will be as follows:

- The chairperson of the board is responsible for adherence to the established schedule of state examinations.
- The Secretary of the Board shall check the identity of the student on the basis of the student's identity card, ID card or other relevant proof of identity showing the student's photograph. No data can be recorded from the student's document presented. Študent si vyžrebuje otázku z predmetu a komisia mu poskytne časový priestor v rozsahu cca. 15 minút na základnú prípravu k vyžrebovanej otázke.
- The student will draw a question from the course and the Board will allow the student approximately 15 minutes for basic preparation for the question drawn.
- The state examination begins with the defence of the final thesis and continues with the subject.

- The State Examination Committee shall meet immediately after the State Examination of each student and shall decide in closed session on the result of the State Examination and on the academic record of each student.
- After the closed session, the Chair of the Board will notify each student of the result of his/her studies in the form of "pass", "pass with distinction", "fail" and will inform the student that the specific result of each part of the national examinations and the result of his/her studies will be published in AiS2.
- After the announcement of the result of the state examinations to the student, the chairman of the committee will ask the student to leave the premises of the EU in Bratislava.
- Expected graduation date 27 June 2023 (timetable to be published).

doc. Ing. Anita Romanová, PhD.

Dean of the faculty FPM EU v Bratislave