



**FAKULTA PODNIKOVÉHO MANAŽMENTU
EKONOMICKÁ UNIVERZITA V BRATISLAVE**

INTERNAL REGULATION OF THE FACULTY OF BUSINESS MANAGEMENT
OF THE UNIVERSITY OF ECONOMICS IN BRATISLAVA

B/1/2026

**Other Conditions of Admission to Third-Level Study
Programmes**

**at the Faculty of Business Management of the Bratislava University
of Economics and Business
for academic year 2026/2027**

Bratislava 2026

Article 1

General provisions

1. In accordance with the Internal Regulation of the Bratislava University of Economics and Business – Framework Conditions for Admission to Third-Level study programmes at the University of Economics in Bratislava for the academic year 2026/2027, the Faculty of Business Management of the University of Economics in Bratislava (hereinafter referred to as the "FPM") will admit students to study accredited study programmes after meeting the framework and other conditions set out in this Regulation.
2. The condition for admission to study at FPM up to the 1st year of the 3rd level is the completion of the admission procedure to the 3rd level of study only for accredited study programmes – Economics and Business Management (in Slovak) or Business Economics and Management (in English).

Article 2

Submission of applications for study for the 3rd level of study

1. Applicants for the study programme of the 3rd level of study submit electronic applications (exclusively through the Academic Information System of the UE in Bratislava) from **6th April 2026** to **6th June 2026**.
2. In the application form, the applicant shall state:
 - academic year 2026/2027,
 - the required personal data (in particular name, surname, maiden name, titles, birth number, date of birth, place of birth, place of permanent residence, gender and citizenship, in the case of a foreigner also the place of residence in the Slovak Republic, birth number of a foreigner in case it has been assigned to him by the Ministry of the Interior, in the case of applicants without a birth number, a birth number created from the date of birth in the form rrrmdd0000 /e.g. for date of birth 2. 5. 2001 – 0105020000/),
 - name of faculty,
 - the name of the study programme they are interested in,
 - Name of the field of study "Economics and Management",
 - form of study (full-time or part-time study),
 - method of study – choose attendance form of study,
 - the topic of the dissertation for which he/she is applying,
 - name and surname of the relevant supervisor who wrote the topic,
 - information on completed master's, engineering or doctoral studies at a university,
 - Information on further and unfinished studies at university,
 - information about the course of employment.

Applicants with reduced medical fitness and applicants with special needs are obliged to enclose a document proving reduced medical fitness or special needs and contact the relevant faculty to determine the form of the entrance examination and the method of its implementation.

3. The applicant shall attach to the electronic application form (in the form *.pdf):
 - Motivation letter in Slovak (for a study programme in Slovak) or in English (for a study programme in English).

- Framework project on the topic of the dissertation in Slovak and at the same time in English (in the case of the study programme in the Slovak language), or only in English (in the case of the study programme in English).

The framework project is submitted in the range of approximately 10-15 pages of A4 format with an equivalent number of characters, including spaces, explanatory notes and footnotes in the interval of 18,000-24,000 characters. The content focus of the project includes:

- justification of the applicant's motives for choosing the topic of the dissertation,
 - definition of the objectives and content focus of the dissertation, description of the expected methods applied in the elaboration of the dissertation topic,
 - characteristics of the current state of knowledge of the dissertation issue processed based on a search of scientific literature.
- List of professional and scientific papers published to date, if any exist.

4. After submitting the electronic application, the applicant shall deliver to the relevant faculty by the deadline set by the relevant faculty in printed form:

- An officially certified photocopy of the university diploma on the completion of the 2nd level of study (if it was issued by the deadline set for submission of applications by the relevant higher education institution).
- An officially certified photocopy of the state examination certificate (if it was issued by the deadline for submission of applications by the relevant higher education institution).
- An officially certified photocopy of the Diploma Supplement (if issued by the deadline for submission of applications by the relevant higher education institution).

Originals of university diplomas, certificates and diploma supplements will not be accepted by the faculty. An applicant who has completed the 2nd degree of study at the UE in Bratislava is also entitled to submit uncertified photocopies of documents.

- Proof of payment of the admission fee, stating all the prescribed requirements (including the name of the relevant faculty, the variable symbol and the specific symbol of the relevant faculty).

5. Only the applicant who submits a fully completed electronic application (including a motivation letter and a framework project) and pays the fee by the deadline will be invited to the entrance exam.

6. The fee for the admission procedure for the 3rd level of study of the study program in the Slovak language is **EUR 40,-**. The fee for the admission procedure for the 3rd level of study programme – Economics and Business Management in English is **EUR 90,-**.

7. The following information is important for the payment of the admission fee – the name of the faculty in the form FPM EUBA IBAN: SK47 8180 0000 0070 0008 0671; Constant symbol: 0308; variable symbol: the applicant's birth number (without a slash); Specific symbol: 1040003.

Bank details for payment from third countries:

Beneficiary bank: Štátna pokladnica, Radlinského 32, 810 05 Bratislava, Slovak Republic
BIC/SWIFT: SPSRSKBAXXX

Intermediary bank of the beneficiary: Všeobecná úverová banka, a. s., Mlynské Nivy 1, 829 90 Bratislava, Slovak Republic
BIC/SWIFT: SUBASKBXXXX

Article 3

Entrance examination and admission of applicants to the 3rd level of study

1. The basic condition for admission to the 3rd level of study at FPM is a 2nd degree university education and successful completion of the entrance examination.
2. Participation in the entrance examination is subject to the submission of:
 - Invitation,
 - Identity card,
 - an officially certified photocopy of the diploma of completion of the 2nd level of higher education, if the applicant has not submitted it earlier,
 - an officially certified photocopy of the Diploma Supplement, if the candidate has not submitted it earlier,
 - an officially certified photocopy of the state examination certificate, if the applicant has not submitted it earlier,
 - decisions on the recognition of a document on education, if the applicant has not submitted it earlier (only an applicant from abroad or an applicant who has completed the 2nd level of study at a foreign university).

An applicant who fails to demonstrate the fulfilment of the basic condition for admission may take part in the entrance examination and, if he/she meets other conditions for admission set by the faculty, may be admitted to study conditionally, provided that he/she will receive the final decision on admission only after proving the fulfilment of the basic condition of admission no later than on the date specified by the relevant faculty.

3. The entrance examination for the 3rd level of study will be held on **24th June 2026** for applicants who submit an electronic application by **6th June 2026**.
4. The entrance examination for the study programme of the 3rd level of study is carried out in a combined form and consists of
 - from a professional examination (oral form) related to the study programme of the 3rd level of study and the selected topic of the dissertation for which the applicant is applying; The aim of the professional exam is to assess the applicant's knowledge of the issues that are the content of the topic of the dissertation,
 - from the English language exam (in writing) – by submitting a framework project in English.
5. The entrance examination takes place in front of an examination board. appointed by the Dean of the Faculty. The examination committee has at least 3 members. Members of the examination committee are proposed to the dean by the chairman of the sub-departmental committee of doctoral studies. The supervisor may take part in the entrance examination of the applicant who applies for the topic announced by him/her even if he/she is not a member of the examination committee.
6. The examination committee will evaluate the course of the entrance examination at a closed session and evaluate its result. If several applicants for study in the same study programme take part in the entrance examination, the examination committee will evaluate the order of their success, which will be delivered to the Dean of the Faculty in the form of a record of the admission procedure.
7. The Dean of the Faculty decides on the admission or non-admission of an applicant to the study programme of the 3rd level of study, while a maximum of one applicant may be admitted to

each of the topics of the dissertation and the specific topic of the dissertation will be stated together with the name of the supervisor in the decision on the result of the admission procedure.

8. The decision on the result of the admission procedure is made in writing within 30 days of the verification of the fulfilment of the conditions for admission to study, while the date of verification of the fulfilment of the conditions is the day of the meeting of the examination committee.
9. By issuing a decision on admission to study, the applicant has the right to enrol in study. The faculty has the right to invite admitted applicants to express their interest or lack of interest in enrolling in the study within the specified period. The applicant is obliged to provide such information in writing within the specified period. If the applicant does not show interest in the study or does not provide information within the specified time, the right to enrol in the study of the given study programme ceases to exist.
10. An applicant who has received a decision on non-admission to doctoral studies has the right to inspect the documentation of his/her admission procedure upon written request, i.e. to study the materials and make notes from them (without making photographic and audio-video recordings) in the designated premises of the faculty in the presence of an employee authorized by the Dean.
11. An applicant may submit a request for review of the issued decision to the body that issued the decision, i.e. to the Dean of the Faculty, within 8 days from the date of delivery of the decision. Unadmitted applicants who submit a request for review of the decision within the statutory deadline are decided in accordance with Section 58 (8) of the Higher Education Act.
12. An applicant who will be admitted to study a study programme is obliged to participate in the enrolment according to the instructions received in writing together with the decision on admission.

Discussed and approved in the Academic Senate of the Faculty of Mechanical Engineering of the UE in Bratislava on 14th January 2026.

Assoc. Prof. Ing. Mgr. Róbert Hanák, PhD.
Chairman AS FBM EUBA

Assoc. Prof. Ing. Anita Romanová, PhD.
Dean FPM EUBA

**BRATISLAVA UNIVERSITY OF ECONOMICS AND BUSINESS
FACULTY OF BUSINESS MANAGEMENT**

Dissertation topic

Dissertation project for the entrance exam

Applicant for the 3rd degree of study:
Study programme: Business Economics and Management (in English)
Form of study: full-time / part-time
Supervisor

Bratislava 2026

CONTENT

Introduction

(Justification of the motives for choosing the topic of the dissertation – 1 page)

- 1 Main goal and sub-goals of the thesis** (1 page)
- 2 Methods used and characteristics of the object of study** (1-2 pages)
- 3 Current state of the issue in domestic and foreign literature** (7-8 pages)
(to process the latest book and journals)

Bibliography

(provide a list of literature used in part 3 of the Directive of the Ministry of Education of the Slovak Republic No. 13/2008-R on bibliographic registration and categorization of publication activities and responses)

Notice:

The project must be submitted in the same structure and in English.

The proposed project will be presented by the applicant in the admission procedure before the examination committee in the time range of 7-10 minutes.